**Club Dean’s Workshop- October 20, 2014 (10 AM to NOON)**

**AGENDA**

Section 1: Arts Contest

* Fine Arts Contest- Poway Woman’s Club (Joye Davisson)
* Crafts Contest- Bea Liner & Beverly Thompson
* Writing Contest- Ayn Bryant & Phyllis Audiss
* Photography Contest- Julian Woman’s Club (Debbie Bainbridge)

Section 2- Background Information for Writing Narrative

* Tools of the Trade
* Glossary of Federation Terms
* Categories for Reporting
* Palomar District 2014 Reporting Club Numbers
* Most Frequently Asked Questions

Section 3: Club Contest Award Entry

* Writing the Narrative
* Club Contest Award Entry Form Instructions
* Narrative- What the Judges are looking for (point system)
* Essay- refresher course
* Sample- Department Club Contest Award Entry Narrative
* Sample- Membership Club Contest Award Entry Narrative
* Tips for writing the Leadership and Fundraising Narrative
* Club Award Entry Form
* Turtle Pillow and Turtle Blanket Contest Entry Form- Due January 10, 2015

Section 4: Statistics

* GFWC-CFWC Statistical Form

Section 5: Club Judging

* Most Impact to the Community
	+ Club Instructions (Impact)
	+ Judges’ Instructions (Impact)
	+ Judges’ Instructions (Impact-Membership Narrative)
	+ Results SCORE CARD (Impact)
* Most Creative Project
	+ Club Instructions (Creative)
	+ Judges’ Instructions (Creative)
	+ Results SCORE CARD (Creative)

Section 6: Submit your Report Package to District

* Club guidelines to submit Statistical Form & Club Contest Award Entry Forms

Club Contest Award Entry Deadlines:

* January 21, 2015- Club Report Packages delivered to Carlsbad Clubhouse
* February 10, 2015- Results SCORE CARD totals due to Linda Bridges

Art Contest Deadlines & Judging

* Fine Arts Contest- Pre-registration form due- Feb 16, 2015; Judging-Feb 23, 2015
* Crafts Contest- Pre-registration form due- Feb 16, 2015; Judging-Feb 23, 2015
* Writing Contest- Entries due (with coversheet)- Jan 21, 2015 (Board of Directors Meeting- Carlsbad Clubhouse)
* Photography Contest- Pre-registration form due- January 14, 2015; Entries submitted January 21, 2015 (Board of Directors Meeting at Carlsbad Clubhouse)