

# GFWC California Federation of Women's Clubs

## CFWC FALL BOARD CALL

### *Highlighting District Membership Chairmen*

*DoubleTree by Hilton at the Fresno Convention Center*

*September 14-16, 2017*



### *Friendship Is a Sheltering Tree*

*Dear CFWC Executive Board Members,*

*At this meeting, we welcome the Bylaws and Resolutions Committees who will be busy working on amendments and revisions. Membership will be the focus and District Membership Chairmen are encouraged to attend the workshops planned. District Presidents please send your Membership Chairmen this CALL and if they can't attend please invite another District Officer to bring back the information. On Thursday between 4:45 to 5:45 p.m. there will be a reception for early arrivals hosted by Fig Garden Woman's Club at their beautiful Clubhouse. We are delighted to have this opportunity and thank the members for their gracious hospitality. On Saturday morning from 9:00 to 11:00 a.m. there will be a workshop for all Club and District Leaders. Club members in the area are invited to attend and stay for lunch and the Board Meeting. A reservation will be necessary for lunch. The CFWC Board Meetings are open to all members and we encourage you to attend and learn more about your organization. Read the CALL for detailed information and reservations.*

*I'm looking forward to seeing you there.*

*Toby Kahan, CFWC President*

**PROGRAM CHAIRMEN:** Please contact Doris Kelsey, Dean of Chairmen, if you wish to report at this meeting. If so, your report should be no longer than 3-minutes. Please bring 4 copies of your report to give to the Corresponding Secretary, Kay Winnert.

**DISTRICT PRESIDENTS:** At this Board Meeting you will be reporting on your District accomplishments to date. Your report must be no longer than 3-minutes. Please bring 4 copies of your report to give to the Corresponding Secretary, Kay Winnert. It is very important that you attend this meeting. If you are not able to attend, please ask your Dean to attend the District President's Meeting in your place and invite another District Officer to attend to cover the Dean's Meetings.

**DISTRICT FIRST VICE PRESIDENTS:** You are a voting member of the CFWC Executive Board and your attendance is required. Please contact 1<sup>st</sup> Vice President, Doris Kelsey if you cannot attend and request your District send someone in your place.

**DISTRICT MEMBERSHIP CHAIRMEN:** All CFWC District Membership Officers are asked to attend an intensive and informative series of Membership driven ideas. The CFWC Membership Boot Camp Workshops will begin on Friday, September 15<sup>th</sup> at 8 am and continue throughout the weekend, culminating on Saturday, September 16<sup>th</sup> at the evening's General Session of the CFWC Executive Board. Membership Officers are asked to be present for the entire Workshop and Executive Board Meeting for some back to the basics general training & fun. The District Membership Officers will be assisting their Area Officers at the Area Meetings on Friday afternoon, so show your support for them and be on time for some interactive membership participation ideas. District Membership Officers will also be presenting to the entire CFWC Executive Committee on Saturday. For those District Membership Officers arriving early, there will be a Meet & Greet on Thursday evening, September 14<sup>th</sup> at 8 pm hosted by the CFWC Membership Team. Please check the schedule in this CALL and contact Pam Ament, 2<sup>nd</sup> Vice President if you are not able to attend.

**BYLAW COMMITTEE MEMBERS:** If you are not able to attend, please call Joyce and your Alternate will be contacted to replace you as Committee Member for remainder of this Administration.

**RESOLUTIONS COMMITTEE MEMBERS:** If you are not able to attend, please call Karen and your Alternate will be contacted to replace you as Committee Member for the remainder of this Administration.

**THURSDAY AFTERNOON RECEPTION:** All early arrivals are cordially invited to attend a Reception hosted by the Fig Garden Woman's Club at their beautiful historic clubhouse. Please make your own transportation arrangements. The reception will be held from 4:45 to 5:45 p.m. at 4550 N. Van Ness Boulevard, Fresno 93704. **Check out their website:** <http://www.figgardenwomansclub.org/>

**SATURDAY MORNING WORKSHOP:** This Workshop is open to all clubwomen in the area. It will be led by our Leadership Chairman, Carol Lopez, who will speak about the LEADS Program and how to write a Leadership Report. Pam Ament, 2<sup>nd</sup> Vice President, will join the workshop to share information on writing a Membership Report. Try to attend this valuable workshop and stay for lunch (reservations for lunch are required).

**AREA MEETINGS:** Area Meetings are OPEN to all members on Friday afternoon.

**COMMITTEE MEETINGS:** Committee Meetings are CLOSED to non-members unless invited to attend. If you wish to attend a Committee Meeting please contact the Committee Chairman.

**TIMEKEEPER:** In the interest of time, we will have a Timekeeper, Martha Pittore, who will have warning signs to keep you informed of your time left to report. Reports are 3 minutes, unless otherwise informed by the President. If you are reporting at this meeting, please adhere to this limit and everyone will appreciate you! Motions are not timed; however, discussion might be limited.

**MEETING ATTIRE:** Please dress in **Business Attire** for all meetings and be aware that meeting rooms can get chilly. You don't have to change for the dinner sessions. Our schedule is very busy and we plan to get a lot of business done at this meeting.

**ATTENDANCE:** It is the responsibility of all Executive Board members to attend the CFWC Meetings—remember to sign in at the Registration Table by the Yosemite Room. Please plan to check out no earlier than Sunday morning as we have contracted to fill a block of rooms through Saturday night. The following are members of the CFWC Board and are requested to attend this meeting,

- Elected and appointed officers for this administration
- District Presidents, or alternate member of their district
- District First Vice Presidents, or alternate
- CFWC Program Chairmen; Administrative & Special Appointment Chairmen
- Bylaws Committee
- Resolutions Committee
- Past CFWC State Presidents

*\*If you cannot attend the Board Mtg., notify Kay Winnert, CFWC Corresponding Secretary and the following:*

Toby Kahan [tkcfwc@gmail.com](mailto:tkcfwc@gmail.com): Officers, Past CFWC Pres., Administrative Chairmen, & District Pres.

Dori Kelsey [catsmeowz@comcast.net](mailto:catsmeowz@comcast.net): District 1<sup>st</sup> VPs & Program Chairmen

Pam Ament [ament.pam5@gmail.com](mailto:ament.pam5@gmail.com): District 2<sup>nd</sup> VPs – Membership Chairmen

Karen Smart: Resolutions Committee Members

Joyce Opjorden: Bylaw Committee Members

*The Executive Board Business/Meal Sessions are open to all Federation Members as Guests. You are encouraged to invite club members to join us for any of the Friday or Saturday business meeting meal functions to become acquainted with CFWC Leaders, Programs and Procedures.*

**HOTEL ACCOMMODATIONS:** DoubleTree by Hilton at the Fresno Convention Center  
2233 Ventura Street, Fresno, CA 93721  
(559) 268-1000

**Room Cost:** Single/Double -- \$149.00 plus tax  
**Breakfast for two included in Room Rate.**  
Breakfast coupons will be given at Check In.  
On-site hotel parking is complimentary



**Reservation Phone:** Reservations: (559) 268-1000  
Group Name: California Federation of Women's Clubs

**Online Reservation LINK:**

<http://doubletree.hilton.com/en/dt/groups/personalized/F/FATCCDT-CFW-20170913/index.jhtml>

**ROOM RESERVATIONS: Deadline August 25, 2017**

*(Reservations must be cancelled 24 hours prior to arrival date to avoid one night's room and tax charge. Reservations cancelled on arrival date will result in one night's room and tax charge).*

**REGISTRATION:** Upon arrival check in at Registration Table by the Yosemite Room. Open Friday/Saturday mornings).

**DIRECTIONS:**

The nearest airport is the Fresno Yosemite International Airport, 10 miles away. The hotel offers free shuttle service to/from local terminals.

Directions from the East: Get on I-15 S. Follow I-15 S, CA-58 W and CA-99 N to Van Ness Avenue in Fresno. Take the Van Ness Avenue exit from CA-41 N. Turn left onto Van Ness Avenue. Turn right at the 2nd cross street onto Santa Clara Street. Turn left onto L Street. Our hotel will be on your right.

Directions from the South: Get on US-101 N. Follow I-5 N and CA-99 N to Van Ness Avenue in Fresno. Take the Van Ness Avenue exit from CA-41 N. Turn left onto Van Ness Avenue. Turn right at the 2nd cross street onto Santa Clara Street. Turn left onto L Street. Our hotel will be on your right.

**MEAL RESERVATIONS: Deadline September 5, 2017**

All attendees, please mail the enclosed Meal Reservation Form and your check (\$150 payable to CFWC) to Jean Lash, Meeting Planner, 39531 Almaden Circle, Murrieta, CA 92563; email address: *jeanlasktvc@yahoo.com*. You can also use Pay Pal or Credit Card at *cfwc.org* (under Calendar).

**DIETARY RESTRICTIONS:** If you have a medical or religious dietary restriction to which you must adhere, make sure to describe your restriction in the space provided on the Meal Reservation form. Every attempt will be made to honor these requests. You will receive a special meal ticket in your registration packet. Present this meal ticket to your server to receive your alternate meal. *Requests to omit certain food items due to taste dislikes are extremely difficult to honor and cannot be accommodated.* Guests wishing to attend meal sessions can call Meeting Planner Jean Lash for individual meal pricing at 951-677-4516; 703-585-5677 cell.

**VISITOR POINTS OF INTEREST:** Walk through the popular Tower District, home of the Tower Theatre which is listed among America’s most historic places. Shop at one of the following: Tower District (4 miles); Fashion Fair Shopping Mall (6 miles) or River Park Shopping Center (9.6 miles). Visit the Fresno Chaffee Zoo (4.2 miles). Or drive just over an hour to Kings Canyon, Sequoia or Yosemite National Parks.

**Executive Committee Meetings**

***THURSDAY – September 14, 2016***

11:00 – 12:30 p.m.	Committee to discuss AREA Boundaries CFWC Officers	Salon G
12:30 – 2:00 p.m.	CFWC Finance Committee	Yosemite
1:00 – 2:00 p.m.	CFWC Membership Team	Salon D1
2:00 – 4:30 p.m.	Executive Committee, all elected CFWC officers	Salon G
4:45 – 5:45 p.m.	Reception at Fig Garden Woman’s Club <i>See directions in this CALL</i>	
8:00 – 10:00 p.m.	<b>District Membership Officers Meet &amp; Greet</b> Open House Meet & Greet <i>CFWC Executive Committee &amp; District Membership Officers</i>	Salon D1

**FRIDAY – September 15, 2017**

**Membership Boot Camp Workshop Part 1 – 8:00 a.m. – 11:00 a.m.**

District Membership Officers - CFWC 2<sup>nd</sup> VP, Pam Ament & AREA VPs  
Salon D1

**Committee Meetings – 9:00 – 11:00 a.m.**

<b>Legislation Committee</b> – Jennifer Nickel, Chairman - <i>All Program Chairmen</i>	Tioga
<b>Bylaw Committee</b> – Joyce Opjorden, Chairman	Yosemite
<b>Resolutions Committee</b> – Karen Smart, Chairman	Salon E
<b>Communications Committee</b> – Connie Biggers, Chairman	Sierra

*CFWC Pres., 1<sup>st</sup> VP, Dir. Finance, Clubwoman Editor, Quick Bytes Editor, Webmaster,  
Kristy Hernandez, Social Media and Historian*



Sugar Maple

## **Executive Board Meeting Agenda**

**Noon – 3:00 p.m.**  
**Salon A**

Call to Order  
Inspirational Message:  
Patriotic Message:  
Color Guard  
Renewal of the Pledge of Allegiance  
Song: America the Beautiful  
Welcome:  
  
Meal Blessing

Toby Kahan, President  
Jan Emde, De Anza District President  
Sonya Matthies, Public Issues Chairman  
American Legion of Fresno  
Sonya Matthies, Public Issues Chairman  
Debra Bushnell, AREA A Vice President  
Doris Duquette, Area B Vice President  
Santee Senior, Kern District President  
Barbara Nelson, Southern District President

**12:30 p.m.**

**Lunch is served**

Introduction of Guest Speaker

Chris Rios, Conservation Chairman

### ***The State of Our Trees***

Stephanie Gomes, U.S. Forest Service  
Incident Commander, Tree Mortality Task Force



**1:45 p.m.**

Introductions  
Welcome First Time Attendees  
Moment in History

Toby Kahan, President  
CFWC Membership Team  
Kim Plater, WHRC Chairman

Officer Reports: (3 Min. 4 copies)  
Recording Secretary

Ann Skowbo,  
*Approval of the Minutes*  
*Executive Committee Recommendations*

Corresponding Secretary  
Parliamentarian  
Director of Finance  
Treasurer  
Financial Secretary

Kay Winnert  
Joyce Opjorden  
Mody Abulencia  
Barbara Chavez  
Reggie Mattox

Chairmen's Reports (3 Min/4 copies)  
WHRC Chairman  
Clubwoman Magazine Chairman  
Domestic Violence Awareness & Prevention

Dori Kelsey, 1<sup>st</sup> Vice President  
Kim Plater  
Sandra Lucas  
Alice Slaughter

Announcements  
Fundraising

Jean Lash, Meeting Planner  
Darrelyn Kundering, Chairman

***Recess for Breakout Meetings 3:00 – 5:00 p.m.***

CFWC 1<sup>st</sup> Vice President & State Program Chairmen

Salon D2

AREA MEETINGS: *District Presidents; 1<sup>st</sup> Vice Presidents; Administrative Chairmen; & Members*

***SPAGHETTI, MARSHMALLOWS AND MEMBERSHIP: A MEMBERSHIP WORKSHOP***  
*Back by popular demand, this 2013 workshop presented at the CFWC Convention, and was an all-time favorite for Membership Teambuilding. Everyone on the CFWC Executive Board and all visiting members should attend for the fun and tips on Memberships!*

Area A & B Vice Presidents: Deborah Bushnell & Doris Duquette Salon F & G  
Area C & D Vice Presidents: Barbara Briley Beard & Stephanie Stark Tioga-Sierra

***EVENING BANQUET 6:30 – 9:00 p.m.***

*Salon A*  
***Reconvene***

Introductions

Toby Kahan, President

***GFWC WSR CONFERENCE REPORTS***

Meal Blessing

Betty Ferniz, Redwood District President

**7:00p.m.**

***Dinner is served***

*Friendship is a Sheltering Tree ...*



Officer Reports: (3 Min/3 copies)	
1 <sup>st</sup> Vice President	Dori Kelsey
Membership Team Presentation & Reports	
2 <sup>nd</sup> Vice President	Pam Ament
Area A Vice President Report	Deborah Bushnell
Area B Vice President Report	Doris Duquette
Area C Vice President Report:	Barbara Briley Beard
Area D Vice President Report:	Stephanie Stark
Report of GFWC Convention	Herzog, Chairman
Presentation of GFWC Awards	Toby Kahan, President
Chairmen's Reports (3 Min/4 copies)	Dori Kelsey, 1 <sup>st</sup> Vice President
Announcements	Jean Lash, Meeting Planner
Fundraising	Darrellyn Kunding, Chairman

***Recess Enjoy Your Evening – Gather in the Hotel Lobby***



***Membership Boot Camp Workshop Part 2 – 8:00 a.m. – 11:00 a.m.***

District Membership Officers - CFWC 2<sup>nd</sup> VP, Pam Ament & AREA VPs

Salon D1

***Leadership Workshop – 9:00 – 11:00 a.m. Salon D1***

Open to All Members – Presented by the following CFWC Executive Board Members

Leadership Chairman, Carol Lopez

2<sup>nd</sup> Vice President, Pam Ament

Communications Committee, Connie Biggers, Chairman

***Committee Meetings 9:00 – 11:00 a.m.***

<b>District Presidents</b> with CFWC President Toby Kahan	Sierra
<b>District Deans</b> with CFWC 1 <sup>st</sup> Vice President Dori Kelsey	Salon F
<b>Legislation Committee</b> , Jennifer Nickel, Chairman	Tioga
<b>Bylaws Committee</b> , Joyce Opjorden, Chairman	Yosemite
<b>Resolutions Committee</b> , Karen Smart, Chairman	Salon E

**LUNCHEON SESSION Noon – 3:00 p.m.**

**Salon A  
Reconvene**

Introductions  
Welcome First Time Attendees  
Meal Blessing  
Chairman

Toby Kahan, President  
CFWC Membership Team  
Carrie Stafford, Promotional Sales

**12:30 p.m.**

***Lunch is served***

***Amenities & Protocol, A MUST!***

*Paulette Meadows Chairman*

Leadership Chairman  
LEADS Graduate Report  
District Membership Officers' Presentation  
Announcements  
Fundraising

Carol Lopez Lucey  
Colleen Janssen  
Pam Ament, 2<sup>nd</sup> Vice President  
Jean Lash, Meeting Planner  
Darrelyn Kunding, Chairman

***Recess for Breakout Meetings 3:00 – 5:00 p.m.***

**Convention Committee**

Marsha La Russo, Chairman  
Betty Paravato Chairman  
*Open to Committee Members & All Attendees*

Salon D1

***Reception Hosted by Yosemite & San Joaquin Valley Districts***

***All Attendees Are Cordially Invited to Attend***

***5:00 – 6:00 p.m.***

***EVENING BANQUET 6:30 – 9:00 p.m.***

***Salon A***

***Reconvene***

President's Report  
Meal Blessing

Toby Kahan  
Kay Selke, Promotional Sales Chairman



**7:00p.m.**

***Recess for Dinner***



***We are delighted to be entertained by the soprano voice of  
Melissa Wolfmann***

***Fresno City College Instructor of Voice & Director of the Musical Theatre***





District Membership Officers  
 Committee Reports: (3 min. 3 copies)  
 Communications Committee  
 Legislation Committee  
 Bylaws Committee  
 Resolutions Committee  
 CFWC 2017/2018 Convention

Pam Ament, 2<sup>nd</sup> Vice President  
  
 Connie Biggers, Chairman  
 Jennifer Nickel, Chairman  
 Joyce Opjorden, Chairman  
 Karen Smart, Chairman  
 Marsha La Russo & Betty Paravato

**New Business/Announcements**

Resolutions of Gratitude  
 Resolution of Reflection  
 Announcements  
 Fundraising  
 Recite the Collect

Toby Kahan, President  
 Marcia Willett, Orange District Dean  
 Jean Lash, Meeting Planner  
 Darrelyn Kundinger, Chairman  
 Colleen Janssen  
 Debra Bushnell & Assembly

Song: “Let There Be Peace on Earth”

*Adjourn*

*Travel Safely Home*



**2017 CFWC AREA CONFERENCES**

- AREA A: October 21, 2017—Shannon Center, Dublin
- AREA B: October 7, 2017—Andersen’s Split Pea Soup Inn, Buelton
- AREA C: October 14, 2017—Santa Monica Bay Woman’s Clubhouse
- AREA D: October 28, 2017—Yorba Linda Community Center

**CFWC BOARD MEETING**

February 15-17, 2018

**Lions Gate Hotel**

McClellan, CA 95652

**MEAL RESERVATION FORM**

**CFWC Executive Board Meeting**

**September 14 - 16, 2017**

**Hotel Room Reservation DEADLINE: August 25, 2017 (call Hotel directly)**

**Meal Reservation must be **received** by -- September 5, 2017**

Please make your check payable to CFWC or pay online at cfwc.org with Credit Card or Pay Pal. This form must be mailed to: Jean Lash, Meeting Planner, 39531 Almaden Circle, Murrieta, 92563.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Position \_\_\_\_\_

District \_\_\_\_\_ Room Mate \_\_\_\_\_

Arrival Date/Time \_\_\_\_\_ Flight # or Driving \_\_\_\_\_

\_\_\_\_\_ I will attend Fig Garden Woman’s Club Reception on Thursday (see CALL)

\_\_\_\_\_ I will attend Workshop on Saturday morning. (see CALL)

\_\_\_\_\_ ***This is the 1<sup>st</sup> time I’ve attended a CFWC Board meeting.***

\* \* \* \* \*

**MENU**

Friday Lunch

**LASAGNA** \_\_\_\_\_

**VEGETARIAN LASAGNA** \_\_\_\_\_

Friday Dinner

**FLAT IRON STEAK** \_\_\_\_\_

**PORTABELLA MUSHROOM** \_\_\_\_\_

Saturday Lunch

**CHICKEN PASTA FLORENTINE** \_\_\_\_\_

**PASTA FLORENTINE** \_\_\_\_\_

Saturday Dinner

**CEDAR PLANK SALMON** \_\_\_\_\_

**GRILLED VEGETABLE KABOB** \_\_\_\_\_

Check # \_\_\_\_\_ Total: **\$150.00**

\*Menu descriptions are on the following page and any dietary restrictions note below (*refer to page 4 of the call before completing dietary requests*),

Dietary Requests: \_\_\_\_\_

\*All Guests at meal functions must use this form to reserve their meal. Please Call Meeting Planner Jean Lash with any questions: (951) 677- 4516 or (703) 585-5677 cell; email address: [jeanlashtvwc@yahoo.com](mailto:jeanlashtvwc@yahoo.com)

# Menu

*NOTE: All meals are served with the following:*

*Garden Salad*

*Rolls & Butter*

*Chef's Choice of Dessert*

*Coffee & Tea*

## FRIDAY LUNCH SELECTIONS

**Traditional Lasagna:** Fresh noodles layered with a trio of cheeses, ground beef & our own rich Italian meat sauce. Garnished with fresh parsley and parmesan cheese.

**Vegetarian:** Lasagna (same as above with vegetables instead of meat).

## FRIDAY DINNER SELECTIONS

**Flat Iron Steak:** 8 oz. hand selected choice flat iron steak served with herbed balsamic demi glaze.

**Vegetarian:** Grilled portabella mushroom marinate in olive oil and balsamic vinegar and garlic then grilled served with brown rice and steamed vegetables.

## SATURDAY LUNCH SELECTIONS

**Chicken Pasta Florentine:** Grilled breast of chicken laid over a bed of cheese tortellini tossed with olive oil, fresh garlic, roasted red bell peppers, spinach and pine nuts. Topped with fresh parmesan cheese.

**Vegetarian:** Pasta Florentine (same as above without chicken).

## SATURDAY DINNER SELECTIONS

**Cedar Plant Salmon:** Roasted Salmon with lemon basil hollandaise sauce.

**Vegetarian:** Grilled vegetable kabob. Stacked with red and green bell peppers, broccoli, cherry tomatoes, mushrooms, and eggplant served with brown rice or roasted red potatoes with a vegetable broth.